

Riverina Regional Library App Guide

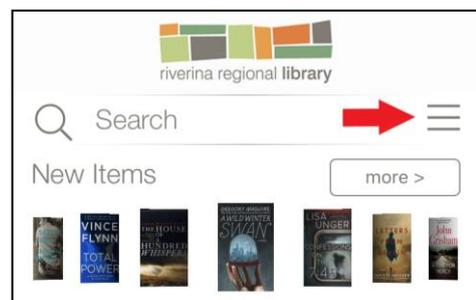
The app allows members to do the following things:

- Sign-in to their membership and link multiple accounts to the app
- Search the catalogue
- In select branches; borrow items using a supported smart phone
- View current loans and charges
- Place, view and cancel reserves
- Scan the ISBN of any book and search our collection for it
- Access links to our eResources
- View information about the library branches

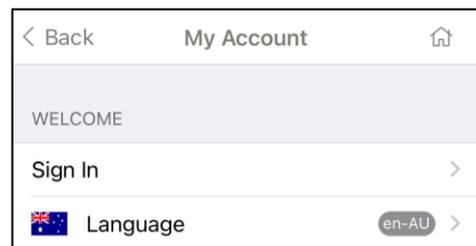
Below will go through some of the standard processes for your information.

How to Log in:

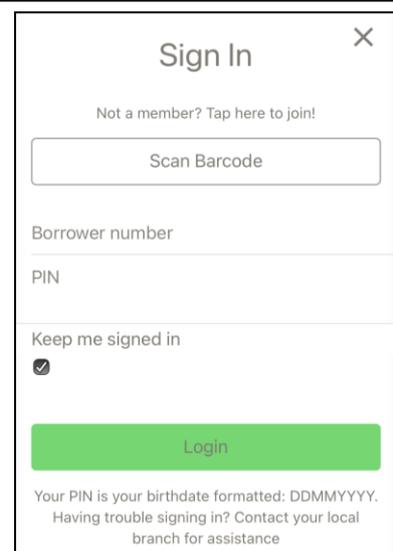
1. When opening the app, go to the menu bar



2. Tap "Sign In"

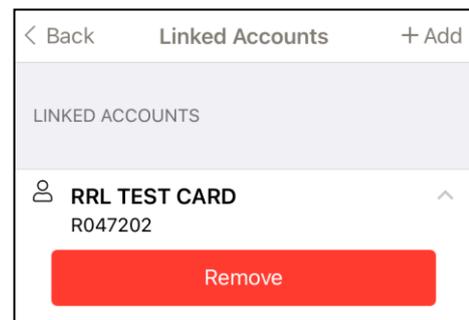
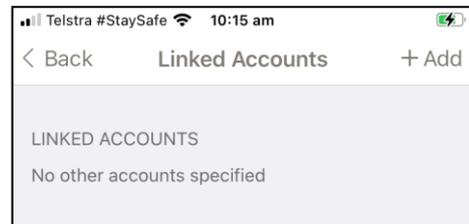
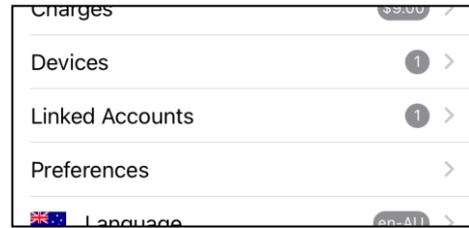


3. Fill in the details then press "Login". To join, there is a link on the top line to our WebOPAC Join page.



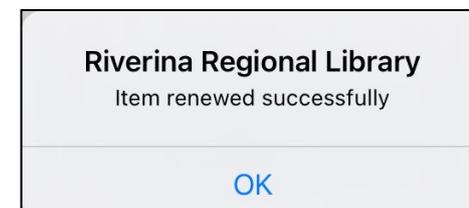
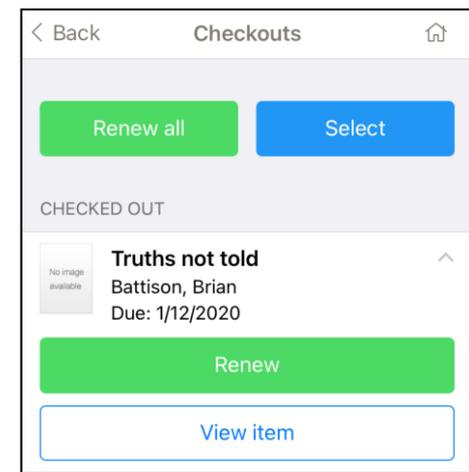
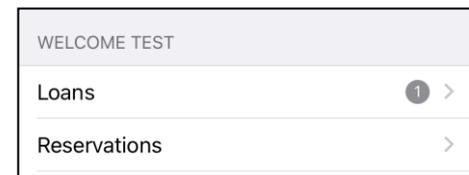
How to Link Accounts:

1. Go to the side menu and tap “Linked Accounts”
2. Tap “Add” in the top right corner and fill in the details
3. The linked account will now be visible in the menu and can be removed by tapping on it then pressing “Remove”



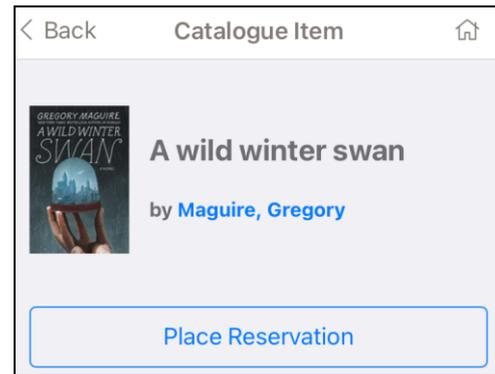
Renewing a Loan:

1. On the Manage Account screen, tap on Loans
2. Tap either on “Renew All” to attempt a renewal on all items or select a specific item and tap it to expand then “Renew”
3. If successful, a pop-up displaying the following message will appear.

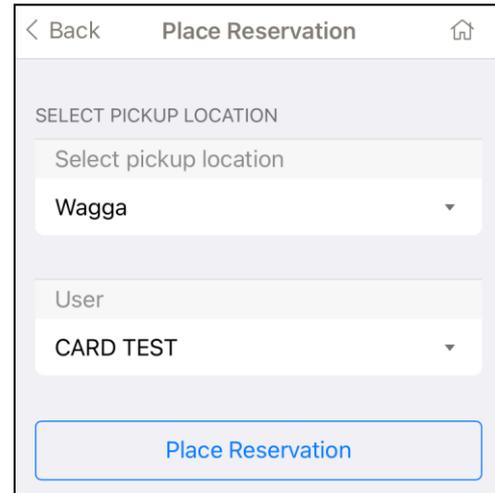


Placing a Reservation:

1. Once an item has been selected through the search or the carousel, tap on "Reserve"

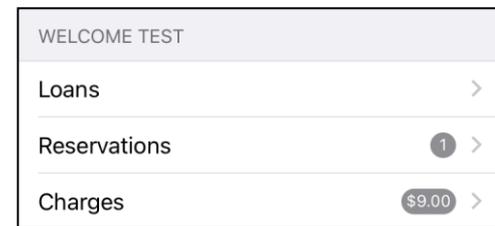


2. Select the pickup location and user if multiple cards are linked. Press "Place Reservation" to confirm.

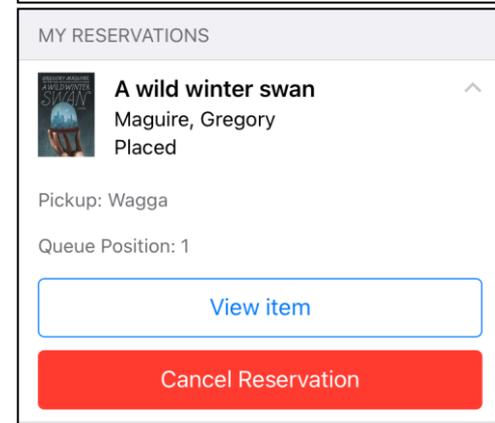


Cancelling a Reservation:

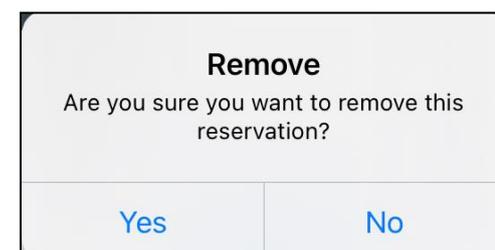
1. Go into the Manage Account screen and tap on Reservations



2. Tap on the reservation you would like to cancel and press the Cancel Reservation button



3. Tap Yes on the confirmation pop-up
Note: this does not clear the reservation charge as this cost is still applicable



Scanning an ISBN:

1. Tap on the Scan ISBN menu button
2. If prompted, allow the app to access the camera.
This is only utilised when in the app on this screen
3. Align the ISBN barcode inside the green box on the screen and it should perform a search for that item within our catalogue. Results will tell you the

