



## ACKNOWLEDGEMENT

As RRL Book Club Leader, I acknowledge that I am responsible for the collection and return of the complete RRL Book Club Kit each month. I undertake to meet the responsibilities of the Book Club Leader as stated in the Policy and accept the general terms and conditions.

- I have read the Riverina Regional Library Book Club Policy
- RRL Book Club Leader
- Membership fee of \$400 (GST inclusive) is provided with this registration

LEADER SIGNATURE \_\_\_\_\_

OFFICE USE ONLY

**\$400 MEMBER FEE RECEIVED**

STAFF SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

### RRL BOOK CLUB CONFIRMATION OF PAYMENT 2025

BOOK CLUB NAME \_\_\_\_\_

BOOK CLUB LEADER \_\_\_\_\_

RECEIVED \$ \_\_\_\_\_

## BOOK KITS

- RRL currently has 200 book kits available to RRL book clubs. A list of current book kits can be found on RRL's website at <https://rrl.nsw.gov.au/book-club>
- Book kits will be allocated to clubs based on the completed **Wish List Form** at the end of this document. **It is strongly recommended that all clubs complete and return the Wish List Form to avoid receiving titles of no interest to them.** If no titles on a book club's wish list are available, RRL staff will choose an alternative kit that reflects your preferences.
- The first allocated book kit of the year will be available for collection at your local RRL library branch a minimum of 30 days before a book club's stated meeting date.
- All subsequent allocated book kits will be available for collection at your local RRL library branch a minimum of 7 days before your book club meeting date and will be held for 30 days. If the allocated kit is not collected in this time, the kit will be returned to RRL Admin Centre.



## REGISTRATION GUIDELINES

The Riverina Regional Library (RRL) book club service is for RRL library members from across any one of the 11 local government areas served by RRL—Bland, Berrigan, Coolamon, Federation, Greater Hume, Cootamundra-Gundagai, Junee, Leeton, Lockhart, Temora and Snowy Valleys.

1. Clubs should have a minimum of 6 members and a maximum of 11.
2. A group leader must be nominated and will be responsible for:
  - Liaising with RRL Administration Centre staff
  - Co-ordinating the book club – venue, meeting time and members
  - Collecting membership fees from each member in their club
  - Collecting and returning complete book club kits to and from local RRL library branch
  - Ensuring that all parts of the book club kits are returned on time and that the fees are paid for lost or damaged books
3. RRL provides clubs with **10 kits** (January-November). The kits contain up to 11 copies of the same title, background notes and discussion questions.
4. A book list is provided to book clubs or can be found on RRL's website. Every club should fill out a wish-list or advise of their book preferences.
5. **The loan period for Book Club kits is 6 weeks.** A maximum of 2 kits can be on loan to a club at any one time.
6. **Annual membership fee is \$400 per club**, regardless of the number of members. Complete the registration form and wish list and return with payment to your local library branch.
7. The book club service is available to members of RRL. Joining RRL is free for residents.
8. If a book has been lost or damaged, members should notify their club leader and arrange with them to pay the **\$40 replacement fee**. Replacement books will not be accepted in lieu of payment. The book club kit should be returned to your branch as soon as possible with the replacement fee.

## IMPORTANT INFORMATION FOR BOOK CLUBS

Completion of the registration form binds all club members to the **Riverina Regional Library Book Club Policy**. This policy can be found on RRL's website at <https://rrl.nsw.gov.au/book-club/>. Please familiarize yourself with the policy before signing the registration form.

- Registration fees are not refundable.
- Replacement fees are not refundable. If a lost book is subsequently found, the \$40 fee is not refundable, but the member may keep the book.
- People wishing to form or join an existing RRL book club can register their interest with the RRL Book Club Coordinator or local RRL library branch.

**Contact:** [bookclub@rrl.nsw.gov.au](mailto:bookclub@rrl.nsw.gov.au) or call (02) 5925 5804