

2024 RRL Book Club Registration



REGISTRATION GUIDELINES

The Riverina Regional Library (RRL) book club service is for library members who would like to lead or join a book club across any one of the 10 local government areas served by RRL, those being the shires of Bland, Coolamon, Federation, Greater Hume, Cootamundra-Gundagai, Junee, Leeton, Lockhart, Temora and Snowy Valleys.

1. Each club is to be made up of a maximum of 10 members, with a minimum of 6.
2. A group leader must be nominated and will be responsible for:
 - Liaising with RRL Administration Centre staff
 - Co-ordinating the book club – venue, meeting time and members
 - Collecting membership fees from each member in their club
 - Collecting and returning complete book club kits to and from local RRL library branch
 - Ensuring that all parts of the book club kits are returned on time and that the fees for lost or damaged books are paid
3. RRL provides clubs with **10 kits** (January-November). The kits contain 10 copies of the one title, background notes and discussion questions.
4. A book list is provided to book clubs or can be found on RRL's website.
5. **The loan period for Book Club kits is 6 weeks.** A maximum of 2 kits can be on loan to a club at any one time.
6. **Annual membership fee is \$400 per club**, regardless of the number of members. Complete the registration form and wish list and return, with payment, to your local library branch. Cheques and money orders are to be made **payable to your local Council**.
7. The book club service is available to members of RRL. Joining RRL is free for residents.
8. If a book has been lost or damaged, members should notify their club leader and arrange with them to pay the **\$40 replacement fee**. Replacement books will not be accepted in lieu of payment. The book club kit should be returned to your branch as soon as possible with the replacement fee.

IMPORTANT INFORMATION FOR BOOK CLUBS

Completion of the registration form binds all club members to the **Riverina Regional Library Book Club Policy**. This policy can be found on RRL's website at <https://rrl.nsw.gov.au/book-club/>

Please familiarize yourself with the policy before signing the registration form.

- Registration fees are not refundable.
- Replacement fees are not refundable. If a lost book is subsequently found, the \$40 fee is not refundable, but the member may keep the book.
- People wishing to form or join an existing RRL book club can register their interest with the RRL Book Club Coordinator or local RRL library branch.

Contact

bookclub@rrl.nsw.gov.au

(02) 5925 5804

ACKNOWLEDGEMENT

As RRL Book Club Leader, I acknowledge that I am responsible for the collection and return of the complete RRL Book Club Kit each month. I undertake to meet the responsibilities of the Book Club Leader as stated in the Policy and accept the general terms and conditions.

- I have read the Riverina Regional Library Book Club Policy
- RRL Book Club Leader
- Membership fee of \$400 (GST inclusive) is provided with this registration

LEADER SIGNATURE _____

OFFICE USE ONLY

\$400 MEMBER FEE RECEIVED

STAFF SIGNATURE _____ **DATE** _____

RRL BOOK CLUB CONFIRMATION OF PAYMENT 2024

BOOK CLUB NAME _____

BOOK CLUB LEADER _____

RECEIVED \$ _____

BOOK KITS

- RRL currently has 200 book kits available to RRL book clubs. A list of current book kits can be found on RRL’s website at <https://rri.nsw.gov.au/whats-on/adults-parents/book-club/>
- Book kits will be allocated to clubs based on the completed **Wish List Form** at the end of this document. **It is strongly recommended that all clubs complete and return the Wish List Form to avoid receiving titles of no interest to them.** If no titles on a book club’s wish list are available, RRL staff will choose an alternative kit.
- The first allocated book kit of the year will be available for collection at your local RRL library branch a minimum of 30 days before a book club’s stated meeting date.
- All subsequent allocated book kits will be available for collection at your local RRL library branch a minimum of 7 days before your book club meeting date and will be held for 30 days. If the allocated kit is not collected in this time, the kit will be returned to RRL Admin Centre.

WISH LIST 2024

To ensure that your book club receives a selection of titles that appeal to its members, it’s strongly recommended that you complete the Wish List form on the next page and return it, along with your registration details and payment, to your local RRL branch library. If you **do not** wish to complete the Wish List form, please specify and include any reading preferences your club has.

RRL staff will always try to send books from your wish list, but please keep in mind that this is not always possible. If none of the kits on your wish list are available, we will send a kit selected by RRL staff. Remember, part of the beauty of Book Club is reading books that you may not have chosen for yourself.

If there are any titles you **do not** wish to read, please add them to the ‘do not want’ column of the Wish List form. This may include books that many of your club members have read in their private reading. **Please note**, we have a record of your past book club loans.

If you have any particular requirements, such as an additional copy in your kit (for clubs with 11 members) or a Large Print or audiobook version of titles in your kits, please write this in the space provided. **Please note, the list of book kits provided with this document states which titles are available in additional formats—please take this into consideration when choosing titles for your wish list.**

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